Hindustan Aeronautics Limited

[illegible]

[illegible] 13.12.2007

[illegible]

1. Hindustan Aeronautics Limited (HAL), a Miniratna Central Public Sector enterprise is a premier Aerospace company in South East Asia, with an Production Complex spread over 11 locations and 17 Units/ Divisions across the country. HAL is engaged in assembly, manufacture, Design, Development, Manufacture, Repair, Overhaul and Upgrade of Aircraft, Helicopters, Helicopters, Aviation Engines and Accessories, Avionics & Systems and Aviation components for Security & Law and Defence.

2. HAL, [illegible] is engaged in manufacturing & overhaul of Aircraft accessories like Undercarriage systems, Brake systems, Flight Control Systems, Power Packs, Fuel Management Systems, Hydraulic Pumps etc. HAL, [illegible] Division, Lucknow, [illegible] in the process of inducting [illegible] in various trades in Factory Area under direct category to be posted at HAL, [illegible] Division, Lucknow, [illegible]. Applications [illegible] Format [illegible] for a period of Four years in the Apprenticeship Rules as per the details mentioned below:

Number of Apprentices to be trained in various trades as per Apprenticeship Rules of the Establishment

Sl. No.	Post Code	Name of Post	Total Post	Category					Qualification
				[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	
1	[illegible]	[illegible] (Electronics)	7	4	0	1	1	1	[illegible] Passed in 10+2 [illegible] Years [illegible] Years [illegible]
2	[illegible]	[illegible] (Design)	11	07	1	01	01	01	[illegible] Passed in 10+2 [illegible] Years [illegible] Years [illegible]
3	[illegible]	[illegible] (Welding)	4	1	0	1	1	1	[illegible] Passed in 10+2 [illegible] Years [illegible] Years [illegible]
4	[illegible]	[illegible] [illegible] [illegible] [illegible]	4	1	0	1	1	1	[illegible] Passed in 10+2 [illegible] Years [illegible] Years [illegible]

8	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]
9	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]

[illegible]

Sr. No.	Post Code	Name of Post	Total Post	Category				OR	Qualification
				SC	ST	OBC	EWS		
1	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]

- [illegible]

- [illegible]

Note:

(i) [illegible]

(ii) [illegible]

[illegible]	
[illegible]	[illegible]
[illegible]	[illegible]
[illegible]	[illegible]

[illegible]

Age Limit:

As on [illegible]:

OC- Deaf, HH- Hard of Hearing, OA- One Arm, BA- Both Arms, OL- One Leg, BL- Both Legs, LV- Leprosy Cured, Dw- Dwarfism, MD- Muscular Dystrophy, VI- Visual Impairment, SLD- Specific Learning Disability, MI- Mental Illness, Aut- Autism Spectrum Disorder, Multiple Disabilities including deaf-blindness, CP- Cerebral Palsy, ID- Intellectual Disability, PwBD- Person with Benchmark Disability, ASD- Autism Spectrum Disorder, MID- Multiple Disabilities other than mentally retarded or deaf-blindness, LC- Locomotor Disability, Le- Leprosy Cured, SLA- Specific Learning Disabilities, MI- Mental Illness

(iii) All qualifications should be from institutions recognized by the appropriate statutory Authorities in the Country. The candidates applying for the post of Librarian Gr-II Trained Basis in different Grades or Hierarchy should have completed the IPI course under the Correspondence Learning pattern of Correspondence Training Schools and possess National Trade Certificate (NTC) along with NAC as a regular passages issued by National Council for Vocational Training (NCVT).

(iv) **For engagement, the candidates possessing higher academic/ technical qualifications than the required qualification indicated in the Advertisement/ Notification, need not apply.** Candidates possessing / enrolled for any other qualification(s) or pursuing courses will have to be excluded. Candidates of such persons who possessing higher qualifications than the required qualification indicated in the Advertisement/ Notification will be rejected at any stage of the recruitment/ selection.

[illegible]

The Written Test will be of 3 (three) hours duration and the Question papers shall be in Objective type as:

- Part-I General Awareness - 40 Questions
- Part-II English & Computer - 40 Questions
- Part-III Concerned Trade / Discipline - 120 Questions

The pattern of question papers for carrying the item code:-

Sl. No.	Post Code	Name of Post	Syllabus for Post III
1	[illegible]	[illegible]	As per (i) (iii), (iv)(vi) in [illegible]
2	[illegible]	[illegible]	As per (i) (iii), (iv)(vi) in [illegible]
3	[illegible]	[illegible]	As per (i) (iii), (iv)(vi) in [illegible]

4	[illegible]	[illegible] (Backward) [illegible]	At least 3 years of [illegible] experience in [illegible]
5	[illegible]	[illegible]	At least 3 years of [illegible] experience in [illegible]
6	[illegible]	[illegible]	At least 3 years of [illegible] experience in [illegible]

(iv) Question papers will be available bilingually (i.e. both in English & Hindi) for the recruitment in Group B posts for which Hindi version is prescribed/opted in Hindi.

(v) The question paper will be of objective type with four options and each question will carry one mark and there will be no negative marking.

[illegible] Age Limit/ Relaxation/ Concessions

- Upper age limit as on [illegible] shall be [illegible] years (i.e. candidates should not have been born earlier than [illegible] nor later than [illegible]). However, candidates belonging to [illegible] category are entitled to relaxation of upper age limit as mentioned in [illegible] in the following manner: (i) [illegible] years for candidates belonging to [illegible] category and (ii) [illegible] years for candidates belonging to [illegible] category who are ordinarily residents of the State of Jammu & Kashmir during the period from [illegible] to [illegible]. The candidates belonging to [illegible] category are also required to produce the ordinarily residents certificate in proof of their residency at the time of document verification. The candidates belonging to [illegible] category are also required to produce the non-creamy certificate in proof of their community at the time of document verification in the prescribed format.

- In respect of Persons with Benchmark Disability (PwBD), upper age limit is relaxable by 10 years which will be over & above the relaxation admissible for candidates belonging to [illegible] as mentioned above.

- An illustration of how relaxed age limit is to be computed is as follows: Ms. Lakshmi and Md. Anthony Dsouza, three ex-servicemen would be given the age relaxation to the extent of their period for which they served in the Armed Forces, besides 3 years relaxation admissible to [illegible] candidates. Suppose Smt. Ms. Anthony Dsouza, retired ex-serviceman after [illegible] years.

- Physical/Medical standard in upper age limit will be given to the candidates having completed work experience. The upper age limit is relaxable for the candidates with prescribed post qualification experience to a maximum extent of 5 years. Relaxation in age would be one year for every completed year of relevant post qualification experience over & above the minimum experience required, subject to a maximum age limit of 35 years. This relaxation with the relevant post qualification experience will also be admissible to the candidates belonging to [illegible] candidates are at the disposal of the [illegible] and the [illegible] Division. Please respectfully note & above that [illegible] upper age limits.

- The Government who has put in not less than [illegible] years continuous service in the Armed Forces of the Union, shall be allowed to deduct the period of such service from his actual age and if his resultant age does not exceed

[redacted]

- [redacted]

- [redacted]

- [redacted]

[redacted]

- [redacted]

- [redacted]

- [redacted]

- [redacted]

Category	Qualifying Percentage (%) of Marks
[illegible]	[illegible]
[illegible]	[illegible]

- [illegible] number of candidates with the above qualifying marks in each category are [illegible] to exceed [illegible] times the number of vacancies. The competent authority reserves the right to decide the cut-off percentage for [illegible] the candidates for the written test, based on the marks secured in the qualifying examination. [illegible] or [illegible] or [illegible] = [illegible]. [illegible] Post is prescribed for a particular trade / discipline.

- The date, time and venue of the Written Test will be intimated to the shortlisted eligible candidates by email on the email id available in the application. Format of the candidates' The name will also be hosted on the RRB website [illegible].

- The written Test will be of 2 ½ hours duration. The test will be in 2 parts consisting of Multiple Choice Questions (MCQs). Part-I will consist of 50 questions on General Intelligence. Part-II will consist of 50 questions on English & Numerical. Part-III will consist of 100 questions on the concerned Discipline. Each question carries 1 mark each and there is no negative marking.

- Candidates will have to appear for Written Test at their own cost, at the [illegible] town / venues which will be intimated in their admit Card. The candidates have to download admit Card from RRB website [illegible].

- Candidates are required to bring admit Card & Govt. of the original Photo Identity Card i.e. Aadhaar ID Card, Driving Licence, Aadhar card, Passport, PAN Card, ID Card by Central / State Govt. / PSU to their invigilator for Identity and Attendance authorized. / ID Cards (Duly Countersigned by Photo also booked) along with photo copy of the Photo ID Card submitted in online mode failing which the candidate having admit card will not be allowed to appear for the Written Test.

- selection of the candidates will be done based on the merit secured in the written Test only in the order of Merit.

- Final selection will be made on the basis of performance in the Written Test. The number of candidates called for document verification will be limited to the number of Posts notified (Discipline/Category wise).

- Engagement of selected candidates is subject to verification of their character & antecedents and Medical & Antecedents from the concerned authorities as per the Rules of the Company. The candidates should bring all the relevant original certificates / testimonials etc. along with one set of self attested photo copies in support of educational qualifications, experience,

- The shortlisted candidates will be required to produce all the relevant and original documents as per the advertised criteria at the recruitment stage. Incomplete or illegible documents will not be considered for verification. Additional candidates will be called for document verification in the order of merit as and when the number of candidates qualifying in subsequent examination increases to the extent of vacancies.

- The post, then is given on provisional appointment and may otherwise be withdrawn at any time without any notice or assigning any reason. Candidates who qualify documents verification stage would be considered Provisionally Appointed (PA) i.e. Provisional Cadet / Cadet Trainee (on Basic Salary as mentioned above), subject to production of proof of Date of Birth (original matriculation/ secondary certificate) and Photo identity card (original passport/ driving license) and Photo copy of same (passport/ driving license) failing which the will not be paid. In case the candidate object to either mistake or omission, no time will be entertained. On face limited to the shortlisted cadets by virtue of actual submission, attestation or else, for production of proof.

- Candidates qualified in the document verification will be issued Provisional Letter and they are required to undergo Pre employment Medical examination. No relaxation in Height, Eyesight will be allowed. On satisfactory receipt of Medical Report from the Company's Doctor as per the medical standard prescribed for CMS, Verification of Character and Antecedents from the concerned authorities, Final Letter of Engagement will be issued as per the order of the Company.

11. Medical Standards

Candidates provisionally selected will have to undergo a Pre-Employment Medical Examination at Mumbai by a Medical Board constituted by the Company. The candidates must fulfill the Medical Standards as prescribed by the Company. Competent authority in respect of PwBD (acceptance / appointment of selected candidates is subject to receipt of satisfactory Medical Report from the Competent Doctor as per the Medical Standards of the Company. No relaxation in Height, Eyesight will be allowed. Additionally, the suitability for appointment in respect of the candidates will be decided on the basis of Reports of the Medical Board obtained by the Cochin Shipyard Company for Physically Handicapped and fit in such time. Date, appointment in lieu, and the provisional appointment of selected PwBDs will be subject to verification of Disability Certificate from the Competent Authorities as per the Company's Norms.

12. Terms of Engagement

The selected candidates will be engaged on vessel basis for a maximum period of four years from the date of engagement. The tenure will come to an end automatically on completion of four years from the date of joining, without any further notice. The engagement can be terminated at any time, during the period of initial engagement, by giving one month's notice in writing by either party or by payment of one month's Basic Pay + DA consolidated in the Consolidated remuneration in lieu

of the facility. The Group does not encourage nor can assist any right on the permanent to claim the nature of a regular employee of the Company.

[redacted]

Selected candidates will be posted at HAL Accessories division, Lucknow and HAL Service Division, Kanpur (UP) respectively. However, they are liable to be transferred / posted to any place in India where HAL has Divisions / Offices / Bases for the needs of working and to undertake office duties.

[redacted]

During the period of Induction / Apprenticeship the candidates will be paid following emoluments:-

[redacted]	[redacted]
Basic Pay	[redacted]
DA	As applicable rate
HRA	As applicable rate
Perks	[redacted]
Conveyance allowance (Subject to change as per rule)	[redacted]
Other benefits & allowances	As per rule

The monthly remuneration are to comprise of the following items:-

i) Basic Pay
ii) Dearness Allowance
iii) House Rent Allowance as per classification of cities (other Company events in rule 9 (c)(iii))
iv) Conveyance charges

An annual increment of 3% during the tenure shall be admissible on the Basic Pay subject to satisfactory performance.

Provident Fund contributions will be calculated taking into account the Basic Pay + Dearness Allowance (wherever applicable) of the monthly emoluments. The employee's contribution will be deducted under the Income Tax (Income Tax Deduction) Rules on account the applicable rates and all such rates would be payable by them.

The Trainees considered fit will also be entitled for the following Allowances/ Benefits/Amenities. But in case of regular employees as per rules:-

i) Monthly transport and special incentive
ii) Quarterly Performance Pay
iii) TA/ DA for joining duty and for Periodicity Duty as per relevant rules applicable in and to any to the appropriate scale of pay
iv) Group Insurance in lieu of Bonus.
v) Night shift Allowance, provided applicable

[illegible]

[illegible]

[illegible]

[illegible]

i. Applications for various posts will be accepted online. Eligible and interested candidates are required to apply online only through the link given in the website i.e. [illegible]. No other mode/s/e of application will be accepted. Candidates are required to upload the necessary documents in support of their Qualifications like Provisional/ Final Mark sheet indicating the marks of all the years/ semesters of the qualifying examination i.e. 10th/ 12th Years or ITI i.e. Trade / ENGINEERING / Degree, all testimonials for their reservations and also Experience Certificate etc. if applicable, while submitting application online failing which their application will not be considered and will be summarily rejected. The Website will remain functional from [illegible] to [illegible]. [illegible] for submission of online application.

ii. On submission of application, an acknowledgement will be generated which may, considering the Options/ Choice/s/ Applicable Preference finalized, take a print out of their submitted application.

iii. The many of the candidates with regard to the Date of Birth, Educational qualifications, experience and category etc. are accepted provisionally on the basis of information furnished by them in the online application and in support of verification and meeting the prescribed standards of [illegible]. Mere admission to written Test or invitation of the name of a candidate in the merit list will not confer any right for empanelment. The candidature is therefore, provisional at all stages and if the information furnished by/ to/ on by the candidate in any part/ stage is found to be false/ incomplete or is not found to be in conformity with eligibility criteria he/she/it/ is/ are disqualified. Any candidature/s/ found/ appointed will be cancelled/ [illegible] at any stage of recruitment/ process or after recruitment/ appointment without any reference given to the candidate.

[illegible]

Candidates who is duly empanelled in the class of [illegible] with disabilities (PwBDs) / Ex-serviceman of [illegible]. If Candidate registered / enrolled with employment exchange, s/he shall submit/ produce valid proof/ certificate.

[illegible]

- Only Indian Nationals need to apply.

- Only Candidates sponsored by Employment Exchange/ ITI, HAL Lucknow & [illegible] to apply, and [illegible].

- All the posts/ vacancies are meant to be filled by external candidates; persons already employed with HAL as on [illegible] need not register to apply.

- Candidates possessing higher qualifications than the required qualification indicated in the Notification need not apply. Candidature of such personnel who possess higher qualification than the required qualification indicated in the Notification and who apply for the post will be rejected at any stage of the Recruitment or Selection.

- One candidate can apply for one post only.

- Persons with 40% or more special disability will only be considered in PwBD category. Candidates are required to produce disability certificate **[illegible]** issued by the Competent Authority at the time of document verification.

- Date, time & venue of the Written Test will be intimated to the shortlisted eligible candidates by Registered Speed Post / by E-mail ID / the E-mail ID provided in the online application format by the candidates [illegible]. The same will also be hosted on the HAL website [illegible].

- Mere meeting the conditions of the advertisement by the candidate(s) will not automatically entitle him/her to be called for test/selection & engagement.

- All the qualifications possessed by the candidates and also qualification(s)/ Courses being pursued by them at the time of submitting the application for employment are to be clearly indicated in the online application. If it is found at any stage of recruitment that the candidate is possessing higher qualification than the required qualification for the applied post, then the candidature will be rejected summarily without making any further correspondence to the candidate in this regard.

- Candidates who are employed in Govt/ Public Sector Undertakings/ [illegible] will not be allowed for verification of original documents and for joining unless he/ she produces a **No Objection Certificate (NOC)** from his/ her present employer.

- Candidates availing age relaxation on account of past qualifying experience should produce relevant and proper supporting certificates and proof of employment at the time of verification of original documents failing which, their candidature will be summarily rejected.

- Relevant Experience (for availing age relaxation):

  (i) In case of experience possessed by candidates engaged on contract basis directly by PSUs/Central/State Governments, experience certificate is to be obtained from such PSUs/Central/State Government etc. indicating the

[illegible]

(iii) In case of experience possessed by candidate engaged on contract basis/ on Private employment, [illegible] certificate to be produced from such organization indicating the contract engagement. Such experience will be considered subject to scrutiny in terms of nature of experience, responsibilities, assignments, etc.

(iv) Applicants having work experience in Private Sector Organizations are required to submit an experience certificate in the letter head of the Company. The letter head of the company should have details of the company.

- The qualification percentage of marks / class, rank, age, experience, etc. indicated by the candidates in the online application would be taken on its face value. Nothing else / candidature for the written test.

- Applications that are not in conformity with the requirements indicated in the advertisement / incomplete application / discrepancy in the information provided / those received after the last date will not be entertained.

- Assignment of the shortlisted candidates to the Written Test is provisional and it does not entitle them for any claim for the post. They will be subject to detailed scrutiny at any stage of the selection process in case they are not fulfilling eligibility criteria. Admission to the written test will not confer any promotion.

- Selected candidates will be posted at HAL Headquarters, Bangalore, Lucknow and HAL Aviation Division, Kanpur (Nawabganj) or anywhere in India, based on the requirements of the Company. The candidates will not be allowed to apply for transfer to any other Division / Location of the Company for initial three years of service.

- HAL reserves the right to cancel/restrict/change/modify any/all the recruitment process initiated/process used or the methods followed during the said recruitment without assigning any reason.

- The decision of HAL in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, conduct of Written Test etc. will be final and binding on the candidates.

- Candidates should clearly mention all the details sought in the application format. In case of any slight discrepancy in the information provided, application will be summarily rejected. No communication will be sent to the candidates in this regard.

- While applying for this post the applicant should ensure that he / she fulfils the eligibility criteria and other terms as mentioned above as on the prescribed date and that the particulars furnished by him/her are correct in all respects.

- All correspondence to the candidate will be made via e-mail at the e-mail id provided by the candidate in the online application format. No other mode of communication will be accepted.

- Any wrong or permanently or intermittently physically handicapped subject to commitment certificate) proven would result in immediate disqualification of the candidature.

- Any further information / corrigendum / addendum would be uploaded only on HAL website.

- Request for change in mailing address, Category, Discipline etc. received in the office subsequent to the last date will not be entertained.

- Providing wrong/incorrect information or suppression of relevant information will lead to rejection of candidature at any stage and will be summarily terminated.

- Court of jurisdiction for any dispute / issues will be at Lucknow.

In case of any particular query not covered above, the candidate may write to HAL at e-mail ID [redacted] only. No other method of communication will be entertained.

-- 2 --

[redacted]

S. No.	[redacted]	Date/ Duration
1	[redacted]	[redacted]
2	[redacted]	[redacted]
3	[redacted]	[redacted]

[illegible]

[illegible]

This is to certify that Smt./ Sh./Kum./* _____ [illegible] of _____ in [illegible]* _____ a Caste/Tribe* _____ of _____ [illegible] _____ belonging to the _____ Caste/ Tribe which is included in the Scheduled Castes/ Scheduled Tribes* under:

*The Constitution (Scheduled Castes) order, 1950
*The Constitution (Scheduled Tribes) order, 1950
*The Constitution (Scheduled Castes/Tribes) (Union Territories) order, 1951
*The Constitution (Scheduled Castes) (Uttar Pradesh) Order, 1967

[As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) Order, 1956, the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North-Eastern Areas (Reorganisation) Act, 1971 and the Scheduled Castes and Scheduled Tribes Lists (Amendment) Act, 1976].

*The Constitution (Jammu and Kashmir) Scheduled Castes order, 1956
*The Constitution (Andaman and Nicobar Islands) Scheduled Tribes order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976.
*The Constitution (Dadra and Nagar Haveli) Scheduled Castes order, 1962
*The Constitution (Dadra and Nagar Haveli) Scheduled Tribes order, 1962
*The Constitution (Pondicherry) Scheduled Castes order, 1964
*The Constitution (Scheduled Tribes) (Uttar Pradesh) order, 1967
*The Constitution (Goa, Daman and Diu) Scheduled Castes order, 1968
*The Constitution (Goa, Daman and Diu) Scheduled Tribes order, 1968
*The Constitution (Nagaland) Scheduled Tribes order, 1970
*The Constitution (Sikkim) Scheduled Castes order, 1978

2. Mr./ Mrs./ Smt./ Kum.* _____ and/or his/ her* family ordinarily resides in village/town* _____ of _____ District/Division* of the State/Union Territory* of _____.

Signature _____

Designation _____

(With seal of office)

Place _____ State / Union Territory

Date _____

*Strike out the words which are not applicable.

Note : The term 'Ordinarily resident' used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

ANNEXURE-D

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

This is certify that Shri / Smt / Kumari _____ son / daughter of _____ of Village / Town _____ in District / Division _____ in the State / Union Territory _____ belongs to the _____ Community which is recognised as a Backward Class under the Government of India Ministry of Social Justice and Empowerment's Resolution No. _____, dated _____. Shri / Smt / Kumari _____ and / or his / her family ordinarily resides in the _____ District / Division of the State / Union Territory. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the Government of India Department of Personnel and Training O.M.No. 36012/22/93-Estt. (SCT), dated 8-9-1993**.

District Magistrate,

Deputy Commissioner, etc.

Dated:

Seal

* The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

** As amended from time to time.

Note: The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the people's Act, 1950

Annexure - XI

Disability Certificate (PWBD...)

(In cases of amputations or complete permanent paralysis of limbs or dwarfism and in cases of blindness)

[See rule 34(1)]

(Name and Address of the Medical Authority issuing the Certificate)

Recent passport size photograph showing face only of the person with disability

Certificate No. Date

This is to certify that I have carefully examined Shri / Smt. / Kum. _____ son /wife /daughter of Shri _____ Date of Birth (DD/MM/YYYY) _____ Age _____ years, male/ female _____ registration No. _____ Permanent resident of House No. _____ Ward/Village/Street _____ Post Office _____ District _____ State _____ whose photograph is affixed above, and am satisfied that:

(a) he/she is a case of:
- locomotor disability
- dwarfism
- blindness

(Please tick as applicable)

(b) the diagnosis in his/her case is _____

(c) he/she has _____ % (in figure) _____ percent (in words) permanent locomotor disability/dwarfism/blindness in relation to his/her _____ (part of body) as per guidelines (_____ number and date of issue of the guidelines to be specified).

(d) The applicant has submitted the following document as proof of residence:

Nature of Document	Date of Issue	Details of authority issuing certificate

(Signature and Seal of Authorised Signatory of certified Medical Authority)

Signature/Left thumb impression of the person in whose favour certificate of disability is issued

Annexure – XI

Disability certificate (Form – VI)
(In case of Multiple Disabilities)

[See rule 18(1)]
Name and Address of the Medical Authority issuing the Certificate

Recent passport size attested photograph (Showing face only) of the person with disability

Certificate No. Date:

This is to certify that I have carefully examined (Mr./ Smt./ Kum. _____ son/ wife/ daughter of Shri _____ (date of Birth (DD/MM/YYYY)) _____ Age _____ years, male/ female _____.

Registration No: _____ permanent resident of House No: _____ Ward/Village/Street _____ Post Office _____ District _____ State _____ whose photograph is affixed above, and am satisfied that:

(a) he/she is a case of Multiple Disability. His/her extent of permanent physical impairment/ disability has been/is assessed as per guidelines (_____ number and date of issue of the guidelines to be specified) for the disabilities noted below and is shown against the relevant disability in the table below:

Sl. No.	Disability	Affected part of body	Degree(s)	Permanent physical impairment/mental disability (in %)
1.	Locomotor disability	III		
2.	Muscular Dystrophy			
3.	Leprosy cured			
4.	Dwarfism			
5.	Cerebral Palsy			
6.	Acid attack Victim			
7.	Low vision	II		

8.	Blindness	B		
9.	Deaf	D		
10.	Hard of Hearing	H		
11.	Speech and Language Impairment			
12.	Intellectual Disability			
13.	Specific Learning Disability			
14.	Autism Spectrum Disorder			
15.	Mental Illness			
16.	Chronic Neurological Conditions			
17.	Multiple Sclerosis			
18.	Parkinson's Disease			
19.	Haemophilia			
20.	Thalassemia			
21.	Sickle Cell Disease			

iv. In the light of the above, I/we/he/ she/ all permanent physical impairment as per guidelines (.....number and date of issue of the guidelines to be specified), is as follows:

In figures: ——————— percent
In words: ——————————————————————— percent

v. The condition is progressive/non-progressive/likely to improve/not likely to improve.

vi. Reassessment of disability is

- Not necessary, or
- If recommended, after ..... year(s) ..... month(s) and therefore this certificate shall be valid till ..... (DD) ..... (MM) ..... (YYYY)

vii. e.g. : Amputation of left leg

viii. e.g. Single eye

ix. e.g. Left/Right/Both ears

1. The applicant has submitted the following document as proof of residence:-

Nature of document	Date of issue	Details of author by issuing certificate

2. Signature and seal of the Medical Authority

Name and Seal of Doctor	Name and Seal of Doctor	Name and Seal of the Chairperson

Signature without impression of the person in whose favour certificate of disability is issued

Disability Certificate (Form – VIII)

(In cases other than those mentioned in Forms V and VII)

(Name and Address of the Medical Authority issuing the Certificate)

(See rule 18(1))

Recent passport size attested photograph (Showing face only) of the person with disability

Certificate No. Date:

This is to certify that I have carefully examined Shri / Smt. / Kum. _____ Son / wife / daughter of Shri _____ Date of Birth (DD/MM/YYYY) _____ Age _____ years, male/female _____ Registration No. _____ permanent resident of House No. _____ Ward/Village/Street _____ Post Office _____ District _____ State _____ whose photograph is affixed above, and am satisfied that he/she is a case of _____ disability. His/her extent of percentage of physical impairment/disability has been evaluated as per guidelines (_____ number and date of issue of the guidelines to be specified) and is shown against the relevant disability in the table below:-

Sl. No.	Disability	Affected part of body	Diagnosis	Permanent physical impairment/mental disability (in %)
1.	Locomotor disability	B		
2.	Muscular Dystrophy			
3.	Leprosy cured			
4.	Cerebral Palsy			
5.	Acid attack Victim			
6.	Low vision	B		
7.	Deaf	E		
8.	Hard of Hearing	E		
9.	Speech and Language disability			
10.	Intellectual Disability			
11.	Specific Learning Disability			

13.	Autism Spectrum Disorder			
14.	Mental Illness			
15.	Chronic Neurological Conditions			
16.	Multiple sclerosis			
17.	Parkinson's disease			
18.	Haemophilia			
19.	Thalassemia			
20.	Sickle Cell disease			

(Please strike out the checklists which are not applicable)

2. The above condition is progressive / recurring/severe / likely to improve / not likely to improve.

3. Reassessment of Disability is

   (i) Not Necessary, Or

   (ii) Is recommended / after _____ years_____ months and therefore this certificate shall be valid till _____ (DD/MM/YYYY)

   @ e.g. Left / Right / Both arms / Legs

   # e.g. Single eye / Both eyes

   ! e.g. Left / Right / Both ears

4. The applicant has submitted the following documents as proof of residence:

Nature of Document	Date of issue	Details of authority issuing Certificate

(Authorised Signature of Notified Medical Authority)
Name and Seal

Countersigned
(Countersignature and seal of the Chief Medical Officer/Medical Superintendent/ Head of Government Hospital in case the Certificate is issued by a medical authority who is not a Government Servant) with date

Signature/Left hand thumb impression of the person in whose favour certificate of disability is issued

Note- In case this certificate is issued by a Medical authority who is not a Government servant, it shall be valid only if countersigned by the Chief Medical Officer of the District.

[illegible]

(Name & Address of the authority issuing the certificate)

ANNEXURE A: ADAPT CERTIFICATE TO BE PRODUCED BY INDIGENOUSLY DISADVANTAGED

Certificate No. _____ Date _____

VALID FROM THE YEAR _____

This is to certify that Shri/Smt./Kumari _____ son / daughter/wife _____ permanent resident of _____ Village/Town _____ Post Office _____ District _____ in the State/Union Territory _____ Pin Code _____ whose photograph is attached below belongs to Denotified/ Nomadic Tribes/ semi-nomadic tribes/ de-notified tribes (in Denotified, Nomadic Tribes, since the group enjoys the benefit of his/her family[*] is below Rs.4 lakh (Rupees Eight Lakh) only for the financial year _____ [Refer family every son over or possess any of the following assets[**]:

i. 5 acres of agricultural land and above
ii. Residential flat of 1000 sq. ft. and above
iii. Residential plot of 100 sq. yards and above in notified municipalities
iv. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari _____ belongs to the _____ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

Signature with seal of Office _____

Name _____

Designation _____

Recent Passport size attested photograph of the applicant

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*Note: Income covered all sources (i.e. salary, agriculture, business, profession) etc.

*Note 2 [The term 'Family' for the purpose indicate the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

**Note 3: The property held by a 'Family' in different locations or different places/villages, has been clubbed while applying the land ceiling act in order to determine SEBC status.